In its inaugural year, this Award will be presented to a Graduate Program Director or Graduate Program Coordinator who displays excellence in the critical role of graduate program management.

Nominations may come from faculty, staff or students of UNC Charlotte. The winner will receive $1,000, an engraved plaque, and their name will be added to the Thomas L. Reynolds Leadership Award trophy on permanent display at UNC Charlotte.

Please see the reverse side for the nomination process, application information, and the deadline.
The Thomas L. Reynolds Leadership Award
Honoring Excellence in Graduate Program Administration

Graduate program directors and coordinators play an important and pivotal role in the success of graduate programs. In addition to managing enrollment, Graduate Program Directors and Coordinators must track and manage their students, while implementing programs and services to promote their success. Doing this well deserves recognition and praise.

This award recognizes excellence in the overall management of a graduate program. The winner will receive $1000, an engraved plaque, and his or her name will be engraved on a perpetual trophy on permanent display at a central location on campus.

Nominations Process:
• GPDs and GPCs must be nominated, but the nomination can come from anyone (two-page limit).
• Once nominated, a GPD or GPC must submit a written statement reflecting his or her philosophy of graduate education and the role of the GPD or GPC (two-page limit).
• Include two letters of support – one of which should be from a student (two-page limit).
• The Dean of the College must endorse nominations. A simple statement of support is appropriate.
• Nominees must have served in the role at least two years in order to be nominated.

Criteria:
• Evidence of either growth in enrollment and/or improved graduation from the program;
• Evidence of best practices as an advisor, mentor, and advocate for students (such as tracking, nominating, funding, etc.);
• Effectiveness as a program administrator;
• Evidence of efforts to improve the program experience for students;
• Effective communication with the Graduate School and within the college.

Selection Process:
• Submission – Nominations are due to the Graduate School by March 15, 2019, and must be submitted electronically using the form at https://graduateschool.uncc.edu/reynolds-leadership-award.
• Selection committee – comprised of members from the Graduate School staff, Graduate Council, GPSG and previous winners.
• Winners will be announced by April 15th.