Registration Guidelines for Summer and Fall 2017

The Fall 2017 Schedule of Classes is now available! The following information has been prepared to help you assist students with registration for Summer and Fall 2017. Registration appointment times have been scheduled from March 27-31. Open registration begins on April 3rd. The Registration Appointment Table can be viewed here.

Important Registration Dates:

<table>
<thead>
<tr>
<th>Term</th>
<th>Action</th>
<th>Begins</th>
<th>Ends</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Summer and Extended</td>
<td>Add/Drop</td>
<td>March 27</td>
<td>May 23</td>
</tr>
<tr>
<td>Summer 2017</td>
<td>Registration Overrides</td>
<td>March 7</td>
<td>May 23</td>
</tr>
<tr>
<td>2nd Summer 2017</td>
<td>Add/Drop</td>
<td>March 27</td>
<td>July 6</td>
</tr>
<tr>
<td></td>
<td>Registration Overrides</td>
<td>March 7</td>
<td>July 6</td>
</tr>
<tr>
<td>Fall 2017</td>
<td>Add/Drop</td>
<td>March 27</td>
<td>August 28</td>
</tr>
<tr>
<td></td>
<td>Registration Overrides</td>
<td>March 7</td>
<td>August 28</td>
</tr>
</tbody>
</table>

Additional Information:

- Undergraduate students cannot be registered or receive credit for graduate level courses without first being admitted as (1) a dually-enrolled post-baccalaureate student, or (2) an early-entry graduate student. Please check with the Graduate School before awarding registration overrides to this population of students. The Office of the Registrar runs weekly reports to monitor this issue.

- A student's registration appointment time is based on their cumulative earned hours and do not take into account any hours in-progress. However, in-progress hours are used for pre-requisite checking.
Office of International Programs

Immigration Matters Update
On Friday, March 3, U.S. Citizenship and Immigration Services (USCIS) announced that the government will suspend premium processing for all H-1B petitions filed on or after April 3, 2017. The University of North Carolina at Charlotte understands the effects these changes may have on our international community. Communication to various constituents was shared via email last week. Anyone involved with the hiring process for an international faculty member requiring the H-1B visa should immediately consult with the International Student and Scholar Office (ISSO): intlssso@uncc.eu or 704.687.7781. As a reminder, ISSO has established a new website page for ongoing updates regarding critical immigration updates; please visit the “Important Immigration Information” site for additional details.

2017 International Film Festival - March 15 - April 7
Join the Department of Language and Cultural Studies and sponsoring affiliates as they experience the rich world of contemporary films from China, Colombia, Cuba, France, Germany, Iran, Italy, Jamaica, Japan, Peru, Russia, Spain, Syria, Turkey, and Venezuela at the International Film Festival hosted by the UNC Charlotte Department of Languages and Culture Studies and the Chinese, French, German, Iranian, Nihon, Russian and Spanish student organizations. For further details, please visit https://filmfest.uncc.edu/.

Spring 2017 Study Abroad Fair
Thinking about studying abroad? Join the Office of Education Abroad and CAB as they collaborate to present all the study and work abroad opportunities UNC Charlotte has to offer.

- Tuesday, March 21, 12:00 PM, Student Union Rotunda (Additional Information)

General Administration FY18 Grant Funding RFPs

UNC Inter-institutional Planning Grant (IPG) Program
The UNC Inter-institutional Planning Grant (IPG) Program is a new initiative designed to promote collaboration among UNC institutions (particularly between larger and smaller institutions) and across disciplinary boundaries. The intention of this award program is to incentivize stronger collaborative relationships within the UNC system to increase the system’s competitiveness in attracting external funds. This is a one-time award to initiate a collaborative team effort, with the expectation that the team will use the funding period to position itself to obtain external funding in support of future activities related to the project.

UNC Research Opportunities Initiative (ROI)
The UNC Research Opportunities Initiative (ROI) provides targeted funding for innovative and potentially game-changing research projects. Funded by a recurring annual appropriation from the North Carolina General Assembly, the ROI represents a significant financial investment in the UNC system’s strategic goals. UNC ROI awards are designed to build capacity in research areas that are strategically important to North Carolina. The intent of this funding is not to establish a research program de novo; rather it is to provide the needed boost to propel a team to national or international prominence.

Professional Development and Training Opportunities

Enhancing Interaction in Your Online Courses
Join your colleague, Dr. Florence Martin, Associate Professor in the Instructional Systems Technology program, as she identifies activities and technologies to enrich student to student interaction, student to instructor interaction, and student to content interaction.

- Tuesday, March 14, 2:00 – 3:00 PM (Register)

**Design Beautiful Course Navigation Buttons**
This webinar will demonstrate easy-to-follow steps on using Canva.com to set button dimensions, select color schemes, layout text and images, save and import buttons into Canvas. Kiran Budhrani, a graduate research assistant in the Center for Teaching & Learning who is currently pursuing her Ed.D. in Educational Leadership, will present this session.

- Thursday, March 16, 12:30 – 1:00 PM (Register)

**Moving Your Paper Exams to Canvas the Fast Way – with Respondus**
In this workshop, you'll learn how to use Respondus, a Windows-only quiz building tool, to convert your exams - including embedded images - and upload them directly into your Canvas course. With the click of a few buttons, you will save hours creating a test. Led by Sam Eneman, Instructional Technology Specialist, Center for Teaching & Learning.

- Friday, March 17, 9:30 – 10:45 AM (Register)

**Empowering Your Leadership Workshop**
ADVANCE Faculty Affairs and Diversity Office (ADVANCE FADO) is hosting an interactive workshop focusing on identifying values that drive leaders and approaches to leading teams. The workshop is open to female and under-represented minority faculty at any rank. There are 2 seats remaining.

- Wednesday, March 15, 8:00 AM - 12:00 PM; CHHS 131 (Register)

**Do You Have My Back?: When Employees Are Legally Protected By the University and When They Are Not**
The Office of Legal Affairs is offering a training session appropriate for all categories of university employees as it will discuss in which situations the university would be liable for an employee's conduct and when the employee is accepting personal liability. Some possible scenarios include advising student organizations, injuring another employee on the job, signing contracts, providing consulting services to outside groups, and other tricky situations.

- Thursday, March 16, 9:00 - 10:15 AM; Friday 155; RSVP to MelanieWhite@uncc.edu

**Recruitment Training for Faculty Searches**
In-person training is required once every five years for those involved with the process of recruiting faculty. If you require training and/or if you may be on a search committee next year, it is recommended that you attend.

- Monday, March 20, 3:00 - 5:00 PM; CHHS 281 (Register)

**Faculty Forum**
ADVANCE FADO offers a Faculty Forum once a year in an effort to provide clarity to mid-career faculty regarding the criteria for promotion from Associate Professor to Full Professor. Dr. Joan Lorden, Provost and Vice Chancellor for Academic Affairs, and the deans or their appointees will serve on a panel during the forum to provide information on pathways to promotion. The format is interactive; faculty have the opportunity to ask questions during the session. Members of College Review Committees (CRC) are also encouraged to attend -- in order to ensure that all parties involved in the review process have a common understanding of expectations and other issues.

- Tuesday, March 28, 1:00 - 3:00 PM, SAC 334 Salons D/E (Register)

### Guest Speakers

**Personally Speaking with Peter Thorsheim: Waste Into Weapons**

It might seem that recycling was invented by 1970s environmentalists, but throughout history people have tried to find new uses for things that others throw away. In his book, Waste into Weapons, history professor Peter Thorsheim shows that recycling played a surprisingly important role during World War II. While essential for national survival, recycling tended to alienate as much as to unite the British public. Waste into Weapons (Cambridge University Press) shows how, unlike in the 1970s, recycling was a means to further destruction, not conservation.

- Tuesday, March 21, 6:30 PM (Register)

### TIAA Lecture Series: The Economics of Race

Roland Fryer, Professor of Economics at Harvard University and Behavioral Economist, Activist and Author, will present on The Economics of Race at an event open to all student, faculty and staff. Fryer applies economic tools to explore social issues including crime, discrimination, racial and gender differences, poverty, family structure, urban problems, social interactions and peer effects, and intergenerational mobility.

- Wednesday, April 12, 2:00 - 3:00 PM (Register)

### Survey Request

**FACULTY: Share Your Opinion About the Botanical Gardens**

The UNC Charlotte Botanical Gardens is collaborating with Senior Graphic Design students from the Department of Art & Art History on a promotional campaign directed at faculty and students. The goals are to encourage visitation, develop new relationships, and create pedagogical opportunities. In an effort to better understand the level of awareness and interest in the Gardens and Greenhouse across the campus community, faculty are asked to complete a short survey. [https://www.surveymonkey.com/r/ZXNBLCM](https://www.surveymonkey.com/r/ZXNBLCM)

### Information Technology Services

Faculty, Staff Discover Different Ways to Use Webex
Many of your colleagues are using WebEx for different reasons – see what they are and how ITS can help you get started!

Dissertation Defenses

The dissertation defense is one of the ways a new scholar demonstrates readiness to join the academy and is an opportunity to share their research widely.

Topics include:

- Introducing Clean Delivery Kits to Improve Knowledge of Clean Birth Practices in Haiti
- The College Experiences of International Black Women in the United States: A Caribbean Perspective
- Modeling Bicycle-Vehicle Crash Frequency on Urban Roads

View All Dissertation Defense Announcements

Upcoming Events

- Mar 14 Women's & Gender Studies Spring Lecture
- Mar 15 International Film Festival
- Mar 15 Muslim Cool
- Mar 16 International Coffee Hour
- Mar 17 Music in the Gardens
- Mar 21 Personally Speaking with Peter Thorsheim
- Mar 21 Spring Study Abroad Fair
- Mar 24 Registration Deadline: Undergraduate Research Conference
- Mar 25 Chancellor's Fishing Derby
- Mar 27 Growing Up Married Screening and Discussion
- Mar 28 12th Annual UNC Charlotte International Women's Day Celebration
- Mar 29 Dixie Airey Retirement Reception
- Mar 29 Confucius Institute Opening Ceremony

The OAA News Digest is distributed each Monday to Academic Affairs Faculty and Staff. Deadline for submission is 11:00 a.m. every Friday.